



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Devizes and District Association for the Disabled		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Nursted Centre		
What is your project about and what does it aim to achieve?	Provides a safe environment with full disabled access and facilities for disabled and elderly groups to meet for educational and recreational purposes		
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>			
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Devizes and surrounding areas		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> committee	Date 2 nd March 2012 with Jeff Ody who is on our	No <input type="checkbox"/>

Where will your project take place?	The Nursteed Centre
When will your project take place?	As soon as we receive funding
<p>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i></p>	<p>The chairs in our centre are now over 10 years old and have had much use. Over the past couple of years they have been repaired many times and have now become unrepairable. We have recently had two identical incidents , one in december and one in January whereby 2 of our service users have trapped their finger between the seat base and the metal chairframe as they sat down resulting in painful heavy bleeding.We have to address this issue before anyone else gets hurt.</p>
How many people will benefit from your project?	Over 250 people
<p>How does your project demonstrate a direct link to the local community plan for your area?</p> <p>www.wiltshire.gov.uk/areboards</p> <p>Please provide a reference/page no.</p>	<p>Health and Social care-better facilities and access for the disabled</p> <p>10</p>
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input type="checkbox"/> No <input type="checkbox"/>
<p>Any other information about your project.</p> <p>Although it appears that we have sufficient funding for this project, we need to hold 25% of our annual expenditure in reserve, the remainder is our emergency fund as we have a full-repairing lease with Wiltshire Council and are responsible for all even major repair costs including the roof replacement several years ago. Following a financial crisis in 2009 the committee are determined to have an emergency fund available.</p>	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="8"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

n/a

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

There will be no more accidents caused by broken/damaged chairs

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

n/a

Please list with amount applied for and whether you have been successful

n/a

n/a

n/a

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: sept	Year: 2011
A - Total income:	£24,585.88	
B - Minus total expenditure:	£22,445.98	
Surplus/deficit for year: (A minus B)	£2,139.9	
Free reserves currently held:	£8,598.59	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
24 chairs @ £24.90 each	£597	Own fundraising/reserves		£0
	£			£
	£	Parish/town council		£0
	£			£
	£	Trusts/foundations		£0
	£			£
	£	In kind		£0
	£			£
	£	Other		£0
	£			£
	£			£
	£			£
Total Project Expenditure	£597	Total Project Income		£0

Total project income B	£0
Total project expenditure A	£597
Project shortfall A – B	£597
Grant sought from Wiltshire Council Area Board	£597
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 06/03/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)